Islamic Emirate of Afghanistan

Ministry of Higher Education

Khorasan University

Faculty of Computer Science

Monitoring Report of the Implementation of the Action (Implementation) Plan

(Annual Report 1402)

Date: 1402 Hijri Shamsi

The results of the evaluation and monitoring report from the implementation of the Action Plan for the Year of 1402 Hijri Shamsi.

With the help of this form, we can evaluate our activities and share them with the relevant clients			
• **Activities performed (List):** • Providing Report Writing and Technical Writing Training Programs • Providing Training Programs Regarding "How to interact with People" • Providing Programs about the "Annual Assessments " • Providing Training Programs on "Academic Research" to Academic Staff Members • Providing Training Programs to Teachers on the Mechanism of "Student-Centered Learning (SCL) and Outcome-Based Education (OBE)" • Appreciating Excellent Students • Building a library at the CS Department Level • Developing the career skills of Students • Providing Internship and Practical Work Opportunities to the Students of the final year • Considering the allocation of bonus amount for the purpose of the Holy Month of Ramazan and Research Contribution • Annually honoring outstanding teachers • Publishing the work and Achievements of the Best Teachers	• **In Progress Activities :** • Advising teachers to Translate textbooks in national languages • Launching a Research Journal at Faculty Level	• **Incomplete Activities:** • Appreciation of those researchers who have done quality research • Building a Software House	• **Reasons for Incompleteness:** • Research publication in progress • Lack of budget

- Preparation of "individual action plans" and "course policies" by teachers in light of OBE and SCL principles. - Creating Research projects in the faculty - Providing research seminars to administrative and academic staff - Establishing and implementing research ethics policy and guidelines - The faculty should prepare an "Annual Action Plan" for self-evaluation - The self-assessment Action Plan should be sent to the department - Implementation of 11 Core and 49 Sub-standards of Quality Assurance by the Faculty's Quality Assurance Committee - Identifying each Core and Sub Standard of Quality Assurance and Addressing it during the Activities - All 49 Sub-Standards should be taken into account while implementing each Core Standard - Identifying and Correcting existing Obstacles to the Implementation of the Core and Sub-Standards of Quality Assurance - Implementation of Information Technology to facilitate Teachers, Students, and Others in Teaching and Study Affairs - Keeping all the technological materials, including computer laptops, up-to-date - Enhancement of LMS and MIS			

- Equipping classrooms with modern information technology - Monitoring the functioning of all electronic Devices in coordination with the Finance Assistant - Appointing a person to monitor the operation of all computers in the computer labs - Timely updating of computers - Faculty's Active presence on web and social media - Encouraging students to learn English in order to improve their English language skills - Key subjects in the first semester schedule should be assigned to experienced teachers - Encouraging teachers to use fairness in grading - Simplifying the Procedure for Students to Request Paper Rechecking - Facilitating Educational Tours for Students and Teachers through University Collaboration - Respecting the Rights of Graduate Students - Timely Processing of Graduate Students Paperwork - Advising Lecturers to Organize their Lecture Notes in Light of the Needs of the Time and Technological Developments			
Major Decisions:			

The reports and documents of all relevant departments and clients were reviewed by the **supervisory board**, and some parts were also reviewed in practice. In the light of which the activities that have been completed, the activities in progress, the incomplete activities and the reasons for the non-completion of the activities were reported.

Suggestions:

All unfinished activities should be addressed in the remaining quarters of the year, and if necessary, all remaining activities should be implemented in a timely manner.

Names of Supervisors:

Muhammad Anwar Uddin Sharafzai (   )

Mr Nasrullah Kashmir Khan   (   )

Mr Yad Agha Jan   (   )